

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT  
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.  
November 18, 2014**

**2355 Ada Road  
Lima, OH 45801**

**MINUTES**

The meeting was called to order at 8:00 a.m. by Chairman, Bob Antibus. Present was Commissioners, Cathy Ahman, Kevin Bruin; Legal Advisor, Dale Vandemark; Staff, Chris Fetzer, Richard Kimmel, Mark Mohr, Bob O'Connor, Vince Sarno, Beth Theisen; Director, Kevin Haver and Recording Secretary, Denise Graham.

Kevin Bruin made motion to approve the minutes for the October 21, 2014 meeting as submitted. Cathy Ahman seconded. The motion passed.

Kevin Haver reported the following:

- In 2013 the Commissioners approved the closure of the Park District office the week between Christmas and New Year. Kevin asked for approval to close the office 12/24/14 through 1/2/15. Kevin Bruin made motion to approve the closure of the Park District office. Cathy Ahman seconded. The motion passed.
- The Park District closed on the purchase of the Stockton Property on October 21<sup>st</sup>. Dale is currently working on the CRP contracts for the property. The CRP payments will be submitted to the Park District Foundation. A decision needs to be made on the extension of the CRP contracts. Trails may not be allowed as part of the contract. There are 2 contracts and the one will end soon and the other within the next few years.
- The Ottawa River Coalition felt there is a need for placement of storm shelters along the Rotary Riverwalk. One of the shelters will be placed near the railroad bridge west and the other one in the city. The storm shelter will be at no cost to the Park District and will contain interpretive signage.
- Kevin and some of the staff attended the NW Ohio Parks Gathering on October 29 at Olander Park.
- Kevin attended a ceremony in honor of the veterans at the Freedom Flag monument on November 11.

Bob O'Connor reported the following:

- Bob and Richard attended the Ohio Attorney General's conference on October 28 & 29.
- Bob and Richard helped with the Hunting with Hero's event on November 8 & 9.
- Bob and Richard helped the maintenance staff put up boundary signs at Kendrick Woods and the Stockton property.
- A deer stand was found at Kendrick Woods. Bob left his business card on the stand for the owner to contact. If the stand isn't removed in a timely fashion then the Park District will remove it.

Vince Sarno reported the following:

- All fleet maintenance has been completed.
- Winterized the beach and campground.
- Repaired waterline under the road at Heritage Park.
- Excavation began on the Hermon Woodlands Park.

Beth Theisen reported the following:

- The Walking Thru Autumn series of hikes went very well with 80 people attending. On November 15 had a bonus (extra) hike and 30 people attended. Submitted a written report to the Commissioners.

Mark Mohr reported the following:

- This year was the 38<sup>th</sup> year for the Nature Photography Contest. 100 photos were entered. 40 people attended the open house on November 9. The winning photos are on display at Art Space Lima through mid-December.
- Will be scheduling programs with the nursing homes during the winter months.

Kevin Haver reported that Mark, Beth and Chris will be working at the Christmas Festival the first week of December.

### Old Business

Kevin Bruin moved that the October 2014 Monthly Budget Update be approved as submitted. Cathy Ahman seconded. The motion passed.

Kevin Bruin moved that the October 2014 Bills be approved as submitted. Cathy Ahman seconded. The motion passed.

Kevin Bruin asked about the Lima Communications bill for Apple Festival advertising. Kevin Haver explained that we do receive some free advertising but it isn't enough exposure for an event like Apple Festival. Kevin Bruin asked about the Maintenance Engineering bill. Vince Sarno explained that it is for LED replacement bulbs in the parks.

Kevin Haver reported on project updates:

- The Allen County Farm Park restroom has received partial plan approval from the State. The State Building Inspector is still requiring a foundation under the restroom. These pre-fab restrooms have been installed throughout the U.S. without foundations under them. A letter was sent to the State Building Inspector from the engineer of the restroom stating that a foundation is not needed. It continues to hold up the project.
- The excavation for the Ottawa Metro Park Bandshell began on November 3.
- Clearing for the Hermon Woodlands Park began on November 3.
- Kevin and Vince met with Technicon regarding the shelters at Hermon Woodlands. Kevin presented the Commissioners with the shelter design. The shelters will have forest green metal roofs. Technicon has given approval to the Park District to use the design in our other parks but Technicon maintains the copyright and doesn't want the plan given to other agencies due to liability issues.

Kevin and Vince are considering a different type of restroom for the Hermon Woodlands Park instead of the precast prefab restroom. There is a tight time line for development of the Hermon Woodland Park and are afraid it held up like the restroom at the Allen County Farm Park. Technicon could design a restroom instead.

### New Business

- On November 12<sup>th</sup> Odesky & Associates (research consulting firm from the Sylvania area) made a presentation to Kevin, Vince and Denise to do research/survey work for the upcoming levy. The cost for their services is \$7,850.

Resolution 22-2014 was presented authorizing the Director-Secretary to enter into contract for consulting services. Kevin Bruin moved that Resolution 22-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 21-2014 was presented authorizing the Director-Secretary of the Johnny Appleseed Metropolitan Park District to enter into contract for the purchase of a lawn mower. Cathy Ahman moved that Resolution 21-2014 be accepted as presented. Bob Antibus seconded and the motion passed.

Kevin Haver explained that the Park District is trading in a 2 year old mower with a trade-in value of \$8300 making the cost for the new Toro mower \$1300. The Park District's maintenance staff takes very good care of their mowers which gives it a very good trade-in value.

Kevin presented the Commissioners with the 2015 preliminary budget. Kevin Bruin made motion to accept the 2015 preliminary budget as submitted. Cathy Ahman seconded. The motion passed.

At 8:55 a.m. Kevin Bruin made motion to move into executive session to discuss replacement of a vacant maintenance position. Cathy Ahman seconded. The motion passed.

At 10:12 a.m., Kevin Bruin made motion to return from executive session. Cathy Ahman seconded. The motion passed.

The next Board meeting is scheduled for Tuesday, December 16, 2014 at 10:30 a.m.

With no further business, Kevin Bruin made a motion to adjourn at 10:13 a.m. Cathy Ahman seconded. The motion passed.

Robert K. Antibus  
Chairman

Kevin L. Haver  
Director-Secretary