

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.
August 19, 2014**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 8:00 a.m. by Chairman, Bob Antibus. Present was Commissioner, Cathy Ahman, Kevin Bruin; Legal Advisor, Dale Vandemark; Staff, Anne Bowman, Chris Fetzer, Bob O'Connor, Vince Sarno, Beth Theisen; Director, Kevin Haver and Recording Secretary, Denise Graham.

Kevin Bruin made motion to approve the minutes for the July 15, 2014 meeting as submitted. Cathy Ahman seconded but with amending the last line of the minutes. The motion passed.

Kevin Haver reported the following:

- The beach closed for the season on August 10th. The attendance was similar to 2013 and a final report should be available at the next Board meeting.
- The insurance package has been renewed with Webb Insurance. The coverage has been increased on the buildings. The annual package cost is \$22,500.
- Work is continuing on the upcoming levy. Ann Decker will be doing even more social media coverage for this levy.
- The Putnam County Design Group has prepared a proposal for the design of the enclosed shelter house. There are some provisions in the proposal that the Park District doesn't agree with. These concerns have been communicated to them and the cost has been lowered from \$25,000 to \$18,500 but they still want compensation for future use and ownership of the building plans. Their liability insurance carrier requires them to own the plans. The contract has not been signed. Kevin requested input from the Commissioners. Kevin Bruin stated that we should only owe them compensation for their services and the plans should be the Park Districts. Dale stated that the language in the contract could be revised.
- Kevin asked if the Commissioners would like to discuss online campground reservations. Kevin Bruin stated that he would like to wait to discuss this at a later time.
- The closing on the Guagenti property is scheduled for August 22. Dog Day at the Beach and the last amphitheater program is scheduled for August 23. The Volunteer Party is September 4.

Chris Fetzer reported the following:

- It has been a good summer for the amphitheater program series.
- The Park District will need several volunteers for the pedestrian bike count taking place on 9-9 through 9-16. The shifts for counting are in 2 hour intervals.
- The Volunteer Appreciation Dinner is September 4.
- Chris asked the Commissioners if they are available to help with Apple Festival on September 27 & 28. Cathy Ahman said that she could help on Sunday, Kevin Bruin on Saturday and Bob Antibus will check his schedule.

Bob O'Connor reported the following:

- National Night Out was held at Heritage Park on August 5. The attendance was down a little but there were approximately 1700 visitors. The event went very well.

- Bob helped close down the beach for the season.
- On August 15th the ranger staff worked a surveillance project at Ft. Amanda Park based on some complaints from park visitors.

Vince Sarno reported the following:

- Trail maintenance was performed at all parks.
- Wells were disinfected and water testing was done at Kendrick Woods and Ft. Amanda.
- Filled cracks and striped parking lots at Teddy Bear Park, Ottawa Metro Park, Heritage Park and Agerter Road.

Beth Theisen reported the following:

- The naturalist staff has been very busy with summer library programs.
- Jesse Elsass, summer naturalist intern, will be staying through September to help with Apple Fest.

Kevin Bruin asked about the Nancy Steiner internship program. Kevin Haver said there have been several inquiries from OSU & ONU students wanting to apply.

Old Business

- Kevin Bruin moved that the July 2014 Monthly Budget Update be approved as submitted. Cathy Ahman seconded. The motion passed.
- Kevin Bruin moved that the July 2014 Bills be approved as submitted. Cathy Ahman seconded. The motion passed.

Kevin Haver reported on the project updates:

- The paving of the bikeway extension project has been completed and is open and being used. The seeding work still needs to be done. The name for the extension is Dairy Queen Way.
- The Allen County Farm Park Restroom project is underway. The sewer and water lines have been installed. Currently waiting on the completion of the electrical drawings and their submittal to the state for approval.
- The plans for the amphitheater were submitted to the State Building Inspector. Six adjudication orders were received back from the State. All of the orders have been completed with the exception of the restroom facility. The State was requiring a restroom within 500 feet of the amphitheater with a capacity of accommodating 9 women and 5 men. Kevin talked to the appropriate people at the state level and believe it will now pass without the restroom. The plans were resubmitted on 8/13/14.
- Kevin and Rich Rudolph met with Matt Huffman to discuss state audits, budget issues and building permits required through the state instead of at the county level.
- Met with Beaver Excavating regarding the pond at Teddy Bear Park. Additional excavating will be done and the pond will be deeper. There will be a large bill for rock shortly. Beaver will install the rock and the Park District will reimburse them for it. The pond should be finished by the next Board meeting. The pond collects water rapidly with the natural watershed.
- The bid opening for the Hermon Woodlands Metro Park is Friday, August 22 at 10 a.m. The estimate for the site work is \$372,500. The estate gift is \$606,150 and with the Clean Ohio Fund Grant a balance of \$472,950 will remain from the estate gift. Currently working on submitting another application for a Clean Ohio Fund Grant for the trail work, sidewalks, trails and nature playscape, restroom and shelters. Should know by December 2014 if the grant will

be awarded. Would like the request for bids to go out for this project by Jan/Feb 2015. The purchase of the adjacent Guagenti barn and two acres will be paid for by the Park District. The Guagenti barn and 2 acres already has the electric, sewer, water line tap and lift station, etc. Since this property already has the needed amenities for the Park it will offset the purchase price and will only cost an additional \$15,000 overall.

- Waiting on final approval for the Stockton property from the Clean Ohio Fund Grant.

Resolution 16-2014 was presented adopting a records management and retention policy for the Johnny Appleseed Metropolitan Park District. Kevin Bruin moved that Resolution 16-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 17-2014 was presented authorizing the filing of application to the Clean Ohio Fund for financial assistance from the State of Ohio. Kevin Bruin moved that Resolution 17-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 18-2014 was presented authorizing the Director-Secretary of the Johnny Appleseed Metropolitan Park District to enter into contract for asphalt sealing of the Riverwalk bikeway. Kevin Bruin moved that Resolution 18-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

The next Board meeting is scheduled for Tuesday, September 16, 2014 at 8:00 a.m.

With no further business, Kevin Bruin made a motion to adjourn at 9:05 a.m. Cathy Ahman seconded. The motion passed.

Robert K. Antibus
Chairman

Kevin L. Haver
Director-Secretary