

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.
July 15, 2014**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 8:00 a.m. by Chairman, Bob Antibus. Present was Commissioner, Kevin Bruin; Legal Advisor, Dale Vandemark; Staff, Chris Fetzer, Bob O'Connor, Vince Sarno, Beth Theisen; Director, Kevin Haver and Recording Secretary, Denise Graham.

Kevin Bruin made motion to approve the minutes for the June 24, 2014 meeting as submitted. Bob Antibus seconded. The motion passed.

Kevin Haver reported the following:

- Beaver Construction has started working again on the Teddy Bear pond. Not as much dirt was needed as previously thought. The pond will not be quite as large and deep but still a very nice pond.
- On June 27, Kevin presented a program at the Wake, Rattle & Roll.
- National Night Out will be held at Heritage Park on August 5. The event will take place from 6 p.m. to 9 p.m. with demonstration from local police & fire departments and bomb squad.
- The bikeway is still closed due to construction at the railroad bridge.
- Working on a levy brochure.

Dale Vandemark reported the following:

- Working on the title for the property adjacent to the Hermon Woodlands Park.

Bob O'Connor reported the following:

- Submitted a written report to the Commissioners of the June calls that the Ranger department responded to.
- The YMCA Triathlon was held at Ottawa Metro Park on July 13. Over 1,000 people were in attendance.

Vince Sarno reported the following:

- On July 10th a lift was rented to remove the dead limbs at the Lions Den playground area.
- All 9 park restrooms have been painted.
- Attendance is up 18,000 so far this year.

Beth Theisen submitted a written report to the Commissioners listing the June Naturalist programs.

Chris Fetzer reported the following:

- Attendance has been good for the amphitheater program series. Last Saturday's program featuring "The McIntyre's" had 200 in attendance.

Old Business

- Kevin Bruin moved that the June 2014 Monthly Budget Update be approved as submitted. Bob Antibus seconded. The motion passed.

- Kevin Bruin moved that the June 2014 Bills be approved as submitted. Bob Antibus seconded. The motion passed.
Kevin Bruin asked about the purchase of Aqua Shade and swim diapers. Kevin Haver reported that the Aqua Shade is put in the swimming lake and all of the park ponds. Swim diapers are required for infants at the swimming beach and are made available for purchase.

Kevin Haver reported the following projects:

- J.& D. Snyder was the low bidder for the Allen County Farm Park site work. The project is underway and J.& D Snyder is currently working on the tap.
- The Ottawa Metro Park Amphitheater band shell project is waiting on approval from the State for the building permit.
- Kevin and Vince will be meeting with Bassett & Associates on July 15 to change the plans and drawings for the driveway and parking lot at the Hermon Woodland Park.
- Kevin met with an architectural firm in Ottawa regarding their services to design an enclosed shelter house. Should hear back from them in the next few weeks on a proposal and cost. Specific design features requesting to be included in the proposal are; 24x48 structure enclosed with a 16 foot patio off of one end. Half log structure with stone wainscoting, large window & doors, a serving counter on one end, metal roofing and gutter and downspouts.

Kevin Bruin asked about the cost of the restroom at the Allen County Farm Park. The structure itself is \$51,000 and the site excavation is \$54,000 and the restroom will need to be heated year round.

- Kevin Haver signed the purchase agreement for the Guagenti property adjacent to Hermon Woodlands Park. The closing on the property should take place in late August.
- The 2012-2013 audit is close to completion. Kevin asked the Commissioners if they would like to attend the post audit meeting. As part of the findings with the audit, Kevin wrote a letter to Rhonda Eddy Stienecker regarding the County Auditor's office depositing revenue from Personal Property Tax into the wrong account (Real Estate Tax). A records retention policy has been developed with a formal plan.

New Business

- At this time the Park District hasn't heard from NRAC regarding the Clean Ohio Fund grant for the Stockton property adjacent to Kendrick Woods. If this property is acquired, the Park District needs to find a way to open up some of the property to give access for canoeing and kayaking.

Resolution 14-2014 was presented authorizing the Director-Secretary of the Johnny Appleseed Metropolitan Park District to enter into contract for the purchase of property at 485 North Wapak Road. Kevin Bruin moved that Resolution 14-2014 be accepted as presented. Bob Antibus seconded and the motion passed.

Resolution 15-2014 was presented authorizing the Director-Secretary of the Johnny Appleseed Metropolitan Park District to enter into contract for architectural services. Kevin Bruin moved that Resolution 15-2014 be accepted as presented. Bob Antibus seconded and the motion passed. Kevin Bruin asked about including a not to exceed cost with the resolution. Kevin Haver replied that it will be an hourly fee and at this time doesn't know how much time is needed to design an enclosed shelter.

The next Board meeting is scheduled for Tuesday, August 19, 2014 at 8:00 a.m.

With no further business, Kevin Bruin made a motion to adjourn at 8:50 a.m. Bob Antibus seconded. The motion passed.

Robert K. Antibus
Chairman

Kevin L. Haver
Director-Secretary